

**PHILADELPHIA CORPORATION FOR AGING**

**OPTIONS SERVICES**

**INVOICING & REPORTING DATES**

**FISCAL YEAR 2017 - 2018**

DATE: July 1, 2017

**Please use the following calendar as your timeline for submitting invoices to PCA. The 'DUE AT PCA' column remains the same whether you report manually or online using PCA's Automated Billing System (ABS). The 'DUE AT PCA' column shows the date on which all Invoices or other reporting documents must be delivered to PCA.**

**SCHEDULE AS FOLLOWS:**

<b>PERIOD</b>	<b>BEGIN DATE</b>	<b>END DATE</b>	<b>DUE AT PCA</b>
01	07/01/17	07/31/17	08/14/17
02	08/01/17	08/31/17	09/15/17
03	09/01/17	09/30/17	10/16/17
04	10/01/17	10/31/17	11/16/17
05	11/01/17	11/30/17	12/14/17
06	12/01/17	12/31/17	01/16/18
07	01/01/18	01/31/18	02/14/18
08	02/01/18	02/28/18	03/14/18
09	03/01/18	03/31/18	04/13/18
10	04/01/18	04/30/18	05/14/18
11	05/01/18	05/31/18	06/14/18
12	06/01/18	06/30/18	07/16/18

NOTE:

**IT IS THE RESPONSIBILITY OF EACH PROVIDER TO SEE THAT THEIR INFORMATION IS RECEIVED NO LATER THAN THE DATES AS SPECIFIED ABOVE.**